

Fees and charges

Gambling licences

		From April 2022 £	From April 2023 £	% Increase	Yield £	VAT treatment	
<u>Gambling Act 2005 licences and permits</u>							
Registration of a society to promote a lottery							
- Initial application fee	Statutory	40.00	40.00	0.00%	} 2,100	Outside Scope	
- Annual	Statutory	20.00	20.00	0.00%		Outside Scope	
<u>Gaming machine permits</u>							
Clubs with 3 or more machines Annual fee	Statutory	100.00	100.00	0.00%		Outside Scope	
Licensed premises gaming machine permit							
Conversion of existing permit	Statutory	100.00	100.00	0.00%		Outside Scope	
New Permit	Statutory	150.00	150.00	0.00%		Outside Scope	
First annual fee	Statutory	50.00	50.00	0.00%		Outside Scope	
Annual fee	Statutory	50.00	50.00	0.00%		Outside Scope	
Fee to vary permit	Statutory	100.00	100.00	0.00%		Outside Scope	
Fee for transfer	Statutory	25.00	25.00	0.00%		Outside Scope	
Fee for copy of permit	Statutory	15.00	15.00	0.00%		Outside Scope	
Club gaming permit							
Conversion of existing permit	Statutory	100.00	100.00	0.00%		Outside Scope	
New Permit	Statutory	200.00	200.00	0.00%		Outside Scope	
New (fast-track) clubs only	Statutory	100.00	100.00	0.00%		Outside Scope	
First annual fee	Statutory	50.00	50.00	0.00%		Outside Scope	
Annual fee	Statutory	50.00	50.00	0.00%		Outside Scope	
Fee to vary permit	Statutory	100.00	100.00	0.00%		Outside Scope	
Fee to renew	Statutory	200.00	200.00	0.00%		Outside Scope	
Fee for copy of permit	Statutory	15.00	15.00	0.00%	Outside Scope		
Club machine permit							
Conversion of existing permit	Statutory	100.00	100.00	0.00%	Outside Scope		
New Permit	Statutory	200.00	200.00	0.00%	Outside Scope		
New (fast-track) clubs only	Statutory	100.00	100.00	0.00%	Outside Scope		
First annual fee	Statutory	50.00	50.00	0.00%	Outside Scope		
Annual fee	Statutory	50.00	50.00	0.00%	Outside Scope		
Fee to vary permit	Statutory	100.00	100.00	0.00%	Outside Scope		
Fee to renew	Statutory	200.00	200.00	0.00%	Outside Scope		
Fee for copy of permit	Statutory	15.00	15.00	0.00%	Outside Scope		

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	Charge Status	From April 2022 £	From April 2023 £	% Increase	Yield £	VAT treatment	
<u>Gaming machine permits</u>							
Prize gaming permit							
Conversion of existing permit	Statutory	100.00	100.00	0.00%	included above	Outside Scope	
New Permit	Statutory	300.00	300.00	0.00%		Outside Scope	
Fee to renew	Statutory	300.00	300.00	0.00%		Outside Scope	
Fee to change name	Statutory	25.00	25.00	0.00%		Outside Scope	
Fee for copy of permit	Statutory	15.00	15.00	0.00%		Outside Scope	
Unlicensed family entertainment centre permit							
Conversion of existing permit	Statutory	100.00	100.00	0.00%		Outside Scope	
New Permit	Statutory	300.00	300.00	0.00%		Outside Scope	
Fee to renew	Statutory	300.00	300.00	0.00%		Outside Scope	
Fee to change name	Statutory	25.00	25.00	0.00%		Outside Scope	
Fee for copy of permit	Statutory	15.00	15.00	0.00%	Outside Scope		
<u>Regional Casino premises licence</u>							
Initial fee	Statutory	15,000.00	15,000.00	0.00%	0	Outside Scope	
Annual fee	Statutory	15,000.00	15,000.00	0.00%		Outside Scope	
<u>Large Casino premises licence</u>							
Initial fee	Statutory	10,000.00	10,000.00	0.00%	0	Outside Scope	
Annual fee	Statutory	10,000.00	10,000.00	0.00%		Outside Scope	
<u>Small Casino premises licence</u>							
Initial fee	Statutory	8,000.00	8,000.00	0.00%	0	Outside Scope	
Annual fee	Statutory	5,000.00	5,000.00	0.00%		Outside Scope	
Converted Casino premises licence	Annual fee	Statutory	3,000.00	3,000.00	0.00%	0	Outside Scope
<u>Bingo premises licence</u>							
Initial fee	Statutory	3,500.00	3,500.00	0.00%	0	Outside Scope	
Annual fee	Statutory	1,000.00	1,000.00	0.00%		Outside Scope	
<u>Adult gaming centre premises licence</u>							
Initial fee	Statutory	2,000.00	2,000.00	0.00%	0	Outside Scope	
Annual fee	Statutory	1,000.00	1,000.00	0.00%		Outside Scope	
<u>Betting premises (track) licence</u>							
Initial fee	Statutory	2,500.00	2,500.00	0.00%	0	Outside Scope	
Annual fee	Statutory	1,000.00	1,000.00	0.00%		Outside Scope	
<u>Betting shop premises licences</u>							
Initial fee	Statutory	3,000.00	3,000.00	0.00%	6,600	Outside Scope	
Annual fee	Statutory	600.00	600.00	0.00%		Outside Scope	
Variation to a betting (other) premises licence	Statutory	1,200.00	1,200.00	0.00%		Outside Scope	
<u>Family entertainment centre licences</u>							
Initial fee	Statutory	2,000.00	2,000.00	0.00%	750	Outside Scope	
Annual fee	Statutory	750.00	750.00	0.00%		Outside Scope	

Fees and charges

Taxi licences

	Charge Status	From April 2022 £	From April 2023 £	% Increase	Yield £	VAT treatment
Taxi and Hackney Carriage licensing fees (outside scope of VAT)						
Vehicle applications						
Hackney Carriage licence	Discretionary	307.00	339.00	10.42%	} 24,000	Outside Scope
Private hire vehicle licence	Discretionary	199.00	196.00	-1.51%		Outside Scope
Temporary Hackney Carriage/private hire vehicles for period of 14 days extendable to 28 days when the licence is for a replacement vehicle provided by a specialist company while accident damage repair is carried out on a licensed Hackney Carriage or private hire vehicle	Discretionary	119.00	92.00	-22.69%		Outside Scope
Changes to licence						
Change of vehicle during the licensing period (i.e. transfer to replacement vehicle for balance of licence period - existing plate must be returned)	Discretionary	93.00	67.00	-27.96%	} 1,200	Outside Scope
Change of vehicle licence type during the licensing period (e.g. from Hackney Carriage to private hire)	Discretionary	93.00	67.00	-27.96%		Outside Scope
Change of drivers licence during the licensing period (e.g. From private hire to Hackney Carriage drivers licence)	Discretionary	34.00	34.00	0.00%		Outside Scope
Drivers licence new applications						
Combined Hackney Carriage and private hire drivers licence - one year	Discretionary	237.00	238.00	0.42%	} 300	Outside Scope
Combined Hackney Carriage and private hire drivers licence - three year	Discretionary	463.00	468.00	1.08%		Outside Scope
Private hire drivers licence - one year	Discretionary	237.00	238.00	0.42%		Outside Scope
Private hire drivers licence - three year	Discretionary	463.00	468.00	1.08%		Outside Scope
Drivers licence renewals						
Combined Hackney Carriage and private hire drivers licence - one year	Discretionary	170.00	178.00	4.71%	} 16,500	Outside Scope
Combined Hackney Carriage and private hire drivers licence - three year	Discretionary	398.00	411.00	3.27%		Outside Scope
Private hire drivers licence - one year	Discretionary	170.00	178.00	4.71%		Outside Scope
Private hire drivers licence - three year	Discretionary	398.00	411.00	3.27%		Outside Scope
Private hire operators licence (valid for 1 year)						
1 vehicle owner/driver	Discretionary	178.00	202.00	13.48%	} 3,200	Outside Scope
2 - 5 vehicles	Discretionary	191.00	207.00	8.38%		Outside Scope
6 - 20 vehicles	Discretionary	241.00	233.00	-3.32%		Outside Scope
21 - 40 vehicles	Discretionary	309.00	268.00	-13.27%		Outside Scope
41 - 60 vehicles	Discretionary	376.00	302.00	-19.68%		Outside Scope
61 - 80 vehicles	Discretionary	443.00	336.00	-24.15%		Outside Scope
81 - 100 vehicles	Discretionary	511.00	371.00	-27.40%		Outside Scope
Private hire operators licence (valid for 5 years)						
1 vehicle owner/driver	Discretionary	523.00	640.00	22.37%	} 3,200	Outside Scope
2 - 5 vehicles	Discretionary	537.00	646.00	20.30%		Outside Scope
6 - 20 vehicles	Discretionary	587.00	671.00	14.31%		Outside Scope
21 - 40 vehicles	Discretionary	654.00	706.00	7.95%		Outside Scope
41 - 60 vehicles	Discretionary	722.00	740.00	2.49%		Outside Scope
61 - 80 vehicles	Discretionary	789.00	775.00	-1.77%		Outside Scope
81 - 100 vehicles	Discretionary	856.00	809.00	-5.49%		Outside Scope

Fees and charges

Taxi licences

	Charge Status	From April 2022 £	From April 2023 £	% Increase	Yield £	VAT treatment
Pre application and other charges						
Failure to keep appointment / comply with renewal procedures	Discretionary	50.00	50.00	0.00%	2,700	Outside Scope
Knowledge test including re-takes for Hackney Carriage Drivers	Discretionary	72.00	54.00	-25.00%		Outside Scope
Knowledge test to go from being a Private Hire Driver to a Hackney Carriage Driver	Discretionary	50.00	54.00	8.00%		Outside Scope
Knowledge test including re-takes for Private Hire Drivers and Private Hire Operators	Discretionary	55.00	54.00	-1.82%		Outside Scope
New drivers information pack	Discretionary	25.00	25.00	0.00%		Outside Scope
Disclosure & Barring Service (DBS) fixed fee (£40) plus processing charges £18.50 Runnymede Borough Council and £9 Surrey County Council.	Discretionary	67.50	65.00	-3.70%		Outside Scope

Any change of vehicle during the licensing period will be charged at the appropriate vehicle licence rate. Credit will not be given for unexpired period of vehicles or drivers licences if the licence is surrendered.

Fees and charges

Other licences

	Charge Status	From April 2022 £	From April 2023 £	% Increase	Yield £	VAT treatment
Registration fees						
Ear piercing, electrolysis, tattooing and acupuncture						
- Practitioners	Discretionary	217.00	234.00	7.83%	960	Outside Scope
- Premises	Discretionary	217.00	234.00	7.83%		Outside Scope
Sex establishments Initial fee	Discretionary	973.00	1,050.00	7.91%		Outside Scope
Sex establishments Annual fee	Discretionary	973.00	1,050.00	7.91%		Outside Scope
Mobile homes site licences						
Application for new site licence (includes £50.00 for single unit site) plus an additional £6.00 for each additional unit up to 101 units plus an additional £5.00 for each additional unit up to 201 units plus an additional £4.00 for each additional unit over 201	Discretionary	300.00	300.00	0.00%	6,700	Outside Scope
Site inspection	Discretionary	50.00	50.00	0.00%		Outside Scope
Fit and proper person test	Discretionary	160.00	160.00	0.00%		Outside Scope
Application for fit and proper person licence	Discretionary	372.00	372.00	0.00%		Outside Scope
Application to transfer or amend a site licence	Discretionary	295.00	295.00	0.00%		Outside Scope
Application for a minor amendment to a site licence	Discretionary	200.00	200.00	0.00%		Outside Scope
Application for a replacement copy of a site licence	Discretionary	25.00	25.00	0.00%		Outside Scope
Annual licence fee for a single unit site plus an additional £6.00 for each additional unit up to 101 units plus an additional £5.00 for each additional unit up to 201 units plus an additional £4.00 for each additional unit over 201	Discretionary	50.00	50.00	0.00%		Outside Scope
Fee for the deposit of site rules	Discretionary	75.00	75.00	0.00%		Outside Scope
Other licences and permits						
Scrap metal dealers site licence (3 year licence)	Discretionary	370.00	394.00	6.49%	500	Outside Scope
Scrap metal collectors licence (3 year licence)	Discretionary	236.00	254.00	7.63%		Outside Scope
Charity collection permits:						
House to house collections	Statutory	Free	Free	0.00%		Outside Scope
Street collections	Statutory	Free	Free	0.00%		Outside Scope
Certificate of suitability						
Film certification	Discretionary	365.00	394.00	7.95%	0	Outside Scope
Pavement Licence						
Application for new temporary pavement licence	Statutory	100.00	100.00	0.00%	300	Outside Scope